



## JOB OFFER IN PERU - AMAZON CONSERVATION

### Specialist in project design and grant writing - May 2021

Conservación Amazónica - ACCA is looking for a specialist in designing new projects and in writing key grant proposals for bilateral and multilateral cooperation and international organizations for the benefit of the conservation of the Andes Amazon in Peru.

#### Responsibilities of the specialist

- a. Evaluate grant opportunities and available calls worldwide, identify the necessary resources, the fulfillment of the requirements and the established deadlines.
- b. Design a conceptual proposal approach together with ACCA's technical team, and develop the theory of change, results framework and those key elements for projects' proposals.
- c. Prepare proposals for the cooperation and potential donors, including concept notes, letters of interest, project ideas, budgets, full proposals, among other necessary documents.
- d. Keep the proposal pipeline updated, and ensure requirements and quality levels of reports for the cooperation.
- e. Contribute to the information generation and communication that allows increasing fundraising.
- f. The specialist will report directly to the Executive Director and will coordinate closely with ACCA's technical team as well as with the international teams of the sister organizations that belong to the Amazon Conservation Alliance; that is, ACA in the USA and ACEAA in Bolivia.

#### Position requirements

- More than 5 years of experience in the preparation of written proposals for international cooperation, preferably in conservation and environmental initiatives.
- Bachelor's degree (Master's preferred) in English, Journalism, Communications, international affairs, conservation and environment, or related careers.
- Professional knowledge of conservation, environmental science, sustainable development, community development or related fields, with experience in the Andes Amazon region preferred.
- Good knowledge of fundraising information sources, and donors and cooperation relations.
- Knowledge of the environmental institutions in Peru is desirable.
- Ability to meet tight deadlines, and work in a multicultural team.
- Excellent level of spoken and written Spanish and English.

#### Application process

Interested candidates, who meet the qualifications, please send your CV until May 10, 2021 to the email address [talentos@conservacionamazonica.org](mailto:talentos@conservacionamazonica.org) indicating your salary expectations, as well as 2 examples of your previous proven fundraising work, without including confidential information.